



Application for Employment

- All information obtained within this application will be held in strict confidence, subject to applicable law.
- Please complete all applicable sections and sign the last page.
- Please print clearly. Print all except signature.

Patio Town prides itself on being an Equal Opportunity Employer. We will not discriminate in employment because of sex, age, race, physical disability, religion, ethnicity, mental disability, marital status, ancestry, or place of origin.

1

Date: _____ Telephone: () _____

Name: _____ Cell phone: () _____

Address: _____

Postal Code: _____

Are you legally entitled to work in USA? _____
Proof will be required upon hire

Position(s) applied for: _____

Date you are available for employment: _____ Wage or salary desired: _____

Days/hours available to work: No Pref _____ Mon _____ Tue _____ Wed _____
Thur _____ Fri _____ Sat _____ Sun _____

Have you ever worked for Patio Town before? _____ If yes, when and where? _____

2

EDUCATIONAL BACKGROUND

EDUCATIONAL BACKGROUND – relevant to the position applied for

Highest level of education completed: _____

Name of educational institute: _____

What machines or equipment have you operated, which relate to the position you have applied for?

Are there any skills, experience, of other qualifications which you feel would assist you in performing the duties of the position you have applied for?

3a**List below your last three employers, starting with the most recent.**

Employer's Name: _____ Start Date: _____ Departure Date: _____

Reason for Departure: _____

Supervisor's Name: _____ Telephone: () _____

Position(s) Held: _____

Duties: _____

May we contact this employer? (If not, state brief reason): _____

3b

Employer's Name: _____ Start Date: _____ Departure Date: _____

Reason for Departure: _____

Supervisor's Name: _____ Telephone: () _____

Position(s) Held: _____

Duties: _____

May we contact this employer? (If not, state brief reason): _____

3c

Employer's Name: _____ Start Date: _____ Departure Date: _____

Reason for Departure: _____

Supervisor's Name: _____ Telephone: () _____

Position(s) Held: _____

Duties: _____

May we contact this employer? (If not, state brief reason): _____

4

If you are applying for a position that requires driving, please complete this section:

Do you have a valid drivers license? _____ License #: _____ State: _____

Note: If you are selected for an interview, you are required to present a copy of your driving record that is not more than 4 weeks old. After being hired, a copy of this driving record will be placed into your personnel file and an annual update will be required.

5

Have you ever been convicted of a crime? ___ No ___ Yes

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation.

6

False information given or implied on an application form is grounds for immediate dismissal without further notice.

I hereby state that all information provided is accurate and may be verified by you. I agree that I may be discharged if Patio Town at any time learns of falsification or material omission in the information provided on this application form and related documents. Patio Town may contact my former employer in connection with the consideration of my employment with them. All references are hereby authorized to release all information which they may have relevant to my employment with them. I hereby release Patio Town, its affiliates, successors, and assigns, and all references from any liability that might be claimed because of information provided by such references.

I agree that I will follow all Company policies, rules, procedures, and all other directions pertaining to my employment. I understand that Patio Town reserves the right to add, change, and/or delete any policies, procedures, work rules, and/or benefits at any time.

Applicant Signature: _____ Date: _____

NO CONSIDERATION OF EMPLOYMENT WILL BE GIVEN TO ANY APPLICANT WHO DOES NOT SIGN THE ABOVE STATEMENT.

Note: Additional personal information will be required to complete benefit forms after being hired.

Thank you for showing an interest in pursuing a career with Patio Town..